

Date: \_\_\_\_\_

**WELCOME!**

Office Use Only  
Chart #: \_\_\_\_\_

*Please provide your license, dental and medical insurance cards for our records. (We do not accept Medicare.)*

**Patient Information**

Patient Name: \_\_\_\_\_  
Last, First MI (Preferred Name)

Gender:  Male  Female      Status:  Married  Single  Child  Other \_\_\_\_\_

Social Security #: \_\_\_\_\_      Date of Birth: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Mobile): \_\_\_\_\_

E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Apartment #

City State Zip Code

Whom may we thank for referring you to our office? \_\_\_\_\_

Do you have dental insurance?  Yes  No      Name of Insurance: \_\_\_\_\_

Do you have medical insurance?  Yes  No      Name of Insurance: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Suite #

City State Zip Code

**Spouse or Responsible Party Information**

(only fill out if different than patient)

Patient's relationship to responsible party:  Spouse  Child  Other \_\_\_\_\_

Name: \_\_\_\_\_  
Last, First MI (Preferred Name)

Gender:  Male  Female      Status:  Married  Single  Child  Other \_\_\_\_\_

Social Security #: \_\_\_\_\_      Date of Birth: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Mobile): \_\_\_\_\_

E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Apartment # City, State Zip Code

Employer Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Apartment # City, State Zip Code

## DENTAL HISTORY

What is your primary reason for this dental appointment? \_\_\_\_\_

How often do you brush? \_\_\_\_\_ Floss? \_\_\_\_\_

When was your last dental cleaning? \_\_\_\_\_

How often do you get your teeth cleaned? \_\_\_\_\_

When were your last x-rays? \_\_\_\_\_

Name of Previous Dentist: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you see a periodontist?  Yes  No

Name of Periodontist: \_\_\_\_\_ Phone: \_\_\_\_\_

Does food catch between your teeth? Where? \_\_\_\_\_  Yes  No

Do your gums ever bleed? When? \_\_\_\_\_  Yes  No

Do you suffer from dry mouth? \_\_\_\_\_  Yes  No

Do you ever have popping, clicking, or discomfort in your jaw joint? \_\_\_\_\_  Yes  No

Do you clench or grind? When? \_\_\_\_\_  Yes  No

Do you smoke? How much? \_\_\_\_\_  Yes  No

Do you chew? How much? \_\_\_\_\_  Yes  No

E-Cigarette? How much? \_\_\_\_\_  Yes  No

Do you snore? \_\_\_\_\_  Yes  No

Do you stop breathing when asleep? \_\_\_\_\_  Yes  No

Do you wake up exhausted in the morning? \_\_\_\_\_  Yes  No

Do you wear a C-PAP? \_\_\_\_\_  Yes  No

### Health Information

Acid Reflux  
 AIDS  
 Allergies  
     Codeine Allergy  
     Penicillin Allergy  
     Lidocaine Allergy  
     Latex Allergy  
     \_\_\_\_\_  
 Anemia \_\_\_\_\_  
 Arthritis  
 Asthma  
 Atrial Fibrillation  
 Auto Immune Disease  
 Blood Disease

Cancer  
 Chest Pain  
 Diabetes Type: \_\_\_\_\_  
 Dizziness  
 Emphysema  
 Epilepsy  
 Excessive Bleeding  
 Fainting  
 Gastritis/Gerd  
 Glaucoma  
 Head Injuries  
 Heart Attack  
 Heart Disease

Heart Murmur  
 Hepatitis \_\_\_\_\_  
 High Blood Pressure  
 Insomnia  
 Impaired Cognition  
 Jaundice  
 Kidney Disease  
 Liver Disease  
 Mental Disorder  
 Mood Disorder  
 Pacemaker  
 Pregnancy  
    Due Date: \_\_\_\_\_

Psychiatric Care  
 Radiation Treatment  
 Respiratory Problems  
 Rheumatic Fever  
 Rheumatism  
 Stomach Problems  
 Stroke  
 Substance Abuse  
 Thyroid Problems  
 Tumors  
 Tuberculosis  
 Ulcers  
 Other: \_\_\_\_\_

• Do you have any artificial joints?  Yes  No

If yes, please list where and when surgery was completed: \_\_\_\_\_

• Do you need to pre-medicate prior to your dental visits?  Yes  No

If yes, please list the name and dosage: \_\_\_\_\_

**MEDICAL HISTORY**

Name of Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Have you been admitted to a hospital or needed emergency care during the past two years?  Yes  No

If yes, explain: \_\_\_\_\_

Are you now under the care of a physician? \_\_\_\_\_  Yes  No

If yes, explain: \_\_\_\_\_

Have you ever had oral sedation? \_\_\_\_\_  Yes  No

Have you ever had IV sedation? \_\_\_\_\_  Yes  No

When was the last time you were sedated? \_\_\_\_\_  Yes  No

Have you ever had a bad reaction to local, oral, or IV sedation? \_\_\_\_\_  Yes  No

Are you on a blood thinner? \_\_\_\_\_  Yes  No

Brillinta  Eliquis  Plavix  Pradaxa  Warfarin  Xarelto  Other: \_\_\_\_\_

Do you have osteoporosis? \_\_\_\_\_  Yes  No

Are you currently taking, or have you taken any of the following in the last 10 years?

Actonel  Boniva  Fosomax  Prolia  Zometa  Other \_\_\_\_\_

Please list any other medications you are currently taking: *(or give us a copy of your list for our records)*

<u>MEDICATION</u>	<u>DOSAGE</u>	<u>FREQUENCY</u>

To the best of my knowledge, all of the preceding answers and information provided are true and correct. If I ever have any change in my health, I will inform the doctors at the next appointment without fail.

X \_\_\_\_\_  
Signature of patient, parent or guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Relationship to patient

*Understanding your financial responsibility is an essential component in establishing and maintaining a strong patient/practice relationship. The following is information regarding our insurance and financial policies.*

## **Consent for Services and Financial Policy**

### **Fee For Service**

As a condition of your treatment by this office, financial arrangements must be made in advance. The practice depends upon reimbursement from the patients for the costs incurred in their care and financial responsibility on the part of each patient must be determined before treatment. Our office practices a fee for service model. Payment is due at the time of service.

All emergency dental services, or any dental services performed without previous financial arrangements, must be paid for at the time services are performed.

### **Insurance**

Insurance is a contract between the insurer and the patient. It is the patient's responsibility to know and understand the terms, guidelines and limitations of the plan. It is also the patient's responsibility to advise us of any changes in their insurance, their address, or their employer.

Patients who carry dental insurance understand that all dental services furnished are charged directly to the patient and that he or she is personally responsible for payment of all dental services. This office will help prepare and submit the patient's insurance forms as a courtesy. Reimbursement will be mailed to the patient from his or her insurance carrier. However, this dental office will not render services on the assumption that our charges will be paid by an insurance company.

### **Assignment of Benefits**

I understand that payment is due at the time of service. If in the event non-payment occurs, I agree to assign all right, title, and interest in all benefits payable for the healthcare rendered, which are provided in any and all insurance policies and health benefit plans from which my dependents or I are entitled to recover. The assignment of benefits allows the office of Garrett S. Dennis, D.M.D. to be paid directly by my insurance carrier or other benefit plan for the services Garrett S. Dennis, D.M.D. and his team provides me, my minor child, or other person(s) entitled to healthcare benefits for this admission.

### **Medicaid**

We are not contracted with any Medicaid plan. Medicaid patients seeking services are responsible for payment in full at the time of service.

### **Treatment Proposals**

I understand that the fee estimate listed for this dental care can only be extended for a period of twelve months from the date of the patient examination. The direction of treatment can change when the doctor is performing services based on his findings, at which time we will communicate with the patient any differentiation in the treatment plan.

### **Minors**

A parent or legal guardian must authorize treatment and financial arrangements for all patients under the age of 18.

### **Missed appointments**

Missed appointments represent a cost to us and to other patients who could have been seen in the time set aside for you. Cancellations must be made 24 hrs. in advance of the scheduled appointment. If it becomes a frequent issue, we reserve the right to assess a fee.

In consideration for the professional services rendered to me, or at my request, by the Doctor, I agree to pay therefore the reasonable value of said services to said Doctor, or his assignee, at the time said services are rendered. I further agree that the reasonable value of said services shall be as billed unless objected to, by me, in writing, within the time for payment thereof. I further agree that a waiver of any breach of any time or condition hereunder shall not constitute a waiver of any further term or condition and I further agree to pay all costs and reasonable attorney fees if suit be instituted hereunder.

I grant my permission to you or your assignee, to telephone or e-mail me to discuss matters related to this form.

I have read the above conditions of treatment and payment and agree to their content.

X \_\_\_\_\_

Signature of patient, parent or guardian

\_\_\_\_\_

Date

\_\_\_\_\_

Print name

\_\_\_\_\_

Relationship to patient

## HIPAA COMPLIANCE

### **Acknowledgement of Receipt of Notice of Privacy Practice**

By signing this form, you acknowledge that you have received or have been informed that you have the right to receive a copy of our office Notice of Privacy Practice.

This notice is available in hard copy by verbally requesting a copy at the front desk or by calling (239)598-4333, or by submitting a request in writing to our HIPAA Privacy Officer at 2388 Immokalee Rd. Naples, FL 34110.

### **Consent to Release of Information.**

I authorize Garrett S. Dennis, D.M.D. and his team to release my medical information and supporting documents of same, as compiled in my record during this visit, in accordance with HIPAA law unless otherwise prohibited by the completion of a "PHI Special Restriction Request" form by the patient or patient's representative. I acknowledge that data from my record will be accessible to all healthcare providers participating in my healthcare treatment including, but not limited to, Garrett S. Dennis, D.M.D. his team, and/or dentist(s)/physician(s) to whom I am referred for further treatment.

I also acknowledge that my medical record will be made available to government agencies as required by law. I authorize Garrett S. Dennis, D.M.D. and his team to request pertinent dental/medical information and supporting documents from any healthcare providers participating in my healthcare treatment.

### **Consent to Receive Communication**

If at any time I, or a person I am responsible for, provides contact information (a wireless or landline telephone number, address, email) at which I may be contacted, I consent to receive communication in any manner, including but not limited to; automated emails, voice mails, written statements, texts, autodialed calls and pre-recorded messages, which could result in charges to me. This healthcare provider may pass this right on to its successors and assigns, other medical providers used during the course of treatment, affiliates, agents, and independent contractors, including, but not limited to, servicers and collection agents. This contact information may be used for treatment, payment, and operations.

I acknowledge that I am an authorized user of this contact information and that I have permission to use said contact information from the actual current subscriber of the information. It is my responsibility to update this healthcare provider with new and updated contact information and that, if I fail to update this information, I will hold the healthcare provider harmless for untimely notifications.

I certify that I have read and understand the contents of this form.

X \_\_\_\_\_

Signature of patient, parent or guardian

\_\_\_\_\_

Date

\_\_\_\_\_

Print name

\_\_\_\_\_

Relationship to patient

## HIPAA COMPLIANCE

### Protected Health Information (PHI) Disclosure Authorization

Representatives of Dr. Garrett Dennis's office may leave detailed messages at the following telephone number(s):

Phone #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Patient E-mail Address: \_\_\_\_\_

By providing your e-mail address, you agree to receive email notices from us, including notifications regarding your patient account. \*Emailed records sent to an unencrypted email address may be viewable by an unauthorized party. By selecting this delivery method you understand and accept the inherent risks of receiving records via email to the address you specify.

The office of Garrett S. Dennis, D.M.D. may release any information (copies of exams, test results, appointment times & dates, medical & financial information) to the person(s) you list below.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

I understand that a copy of the Notice of Privacy Practices is available for my review at any time. This notice is available in hard copy by verbally requesting a copy at the front desk or by calling (239)598-4333, or by submitting a request in writing to our HIPAA Privacy Officer at 2388 Immokalee Rd. Naples, FL 34110.

I understand that the office of Garrett S. Dennis, D.M.D. may use or disclose my protected health information (PHI) for the purposes of medical treatment, payment, and healthcare operations. The office of Garrett S. Dennis, D.M.D. also share information in the following circumstances: • During a medical emergency, if the restricted information is needed to provide emergency care • For reporting abuse, neglect, domestic violence or other crimes • For health oversight activities, law enforcement investigations, judicial or administrative proceedings • For identifying decedents to the coroner, or determining cause of death • For worker's compensation programs • For uses or disclosures otherwise required by law • For the Business Associates (BA) performing services on behalf of the office of Garrett S. Dennis, D.M.D. as noted in the Notice of Privacy Practices.

I understand that I can revoke this authorization at any time by written request. I understand that the office of Garrett S. Dennis, D.M.D. may not condition treatment, payment, enrollment or eligibility of benefits on whether I sign this authorization. I understand that information used or disclosed pursuant to this authorization may be subject to re-disclosure by the recipient and no longer subject to applicable privacy laws.

I certify that I have read and understand the contents of this form.

**X** \_\_\_\_\_  
Signature of patient, parent or guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Relationship to patient